

Minutes

**Monroe Downtown Development Authority
Work Session
Wednesday, January 30, 2019
Third Floor Conference Room
Monroe City Hall**

Chairman Peruski called the meeting to order at 8:06 a.m.

1. Roll Call

Present: Mayor Robert Clark, Scott Goocher, Scott Kegerreis, Joe Peruski, Anthony Trujillo, Chip Williams
Absent: George Boyan, Les Lukacs, Mackenzie Swanson
Staff: Annette Knowles

2. Vision Statement – Read by Chairman Peruski

3. Public Comments

None

4. Fiscal Year 2019-2020 Budget Discussion

A discussion was held concerning fund balance and the desired threshold. A generally-accepted principle is fifteen to twenty percent of the annual revenue stream, although the board may set a higher percentage based on its comfort level.

A discussion was held concerning existing obligations, totaling \$156,300.

A discussion was held concerning the ability of taxing jurisdictions to recapture from the DDA, especially if DTE Energy is successful in its appeal to the Michigan Tax Tribunal.

Williams commented upon movement on visible things; Knowles reiterated that the relevant studies are complete and it's now time to implement them, based on resources and capacity.

A discussion was held regarding priorities identified in the work plan and grant funding cycles.

Knowles reviewed the draft work plan to identify which projects would have ease in implementation versus high priority.

A discussion was held concerning the right time to study traffic patterns on Monroe Street, the most important goal in the master plan might take several years to implement.

General consensus was to reduce allocations to the city's alley way project, property acquisition and economic feasibility. And, to defer the issuance of a request for proposals for the development of the Macomb Street parking lot.

A discussion was held concerning implications of implementing the parking management tactics, especially the potential loss of revenue for the city if meters are removed.

Kegerreis departed the meeting at 9:50am.

A discussion was held concerning parking management and retaining a budget for signage and communication of any changes to be implemented. General consensus was to retain some gap funding to replace revenue lost if meters are removed.

General consensus was to retain tree and lamp post maintenance and seasonal planters at established levels.

Knowles will revise the draft work plan and proposed budget for distribution in advance of the February board meeting.

5. Board Member Comments/Administrative Guest Comments

None

6. Adjournment

Motion to adjourn by Goocher, seconded by Williams at 10:05am. ***Motion carried unanimously.***